

## **Privacy Statement**

The Club will use the personal information (Data) which you provide to it, and other personal data which it gathers (such as race results) for the legitimate interests of the Club and its members (being for the efficient operation of the Club).

The Club would confirm the following in relation to your Data:

### Data Controller

The Club is a Data Controller in relation to your personal data. This means that the Club is responsible for using your Data in line with Data Protection Laws.

### Contact for Data Queries

Any queries relating to your personal data should be directed to the Secretary of the Club (as noted on the Club's website).

### Purposes of Processing your Data

Your personal Data shall be used by the Club

- to ensure the efficient operation of the Club (examples being the processing of membership forms and payments, and sharing data with club coaches for the purposes of training sessions)
- for effective communication with you, such as the issue of club newsletters
- in club-related postings on social media and the Club website
- for the provision of membership data to Scottish Athletics and to other similar organisations (such as race organisers)

### How your Data will be held

Your Data will be held securely on the Club database. We may choose in future to utilise a new Club Database System to hold your Data, this system currently (as at February 2018) being developed by Scottish Athletics for use by all Scottish Clubs.

### Period for which Data held

Your Data shall be held as long as you remain a member of the Club, and for a period of two years after you cease to be a member.

### Access, etc to Data

You have the right to request access to your Data from time to time, or request that the Club rectify or erase your data or to restrict or object to the processing of your Data.

### Right to Complain

If you have any complaint regarding the use of your Data by the Club, it can be directed to the Secretary for consideration by the Committee. If you are dissatisfied with the response, you have the right to complain to the Information Commissioner's Office.